

**State Education Resource Center
(SERC)
Tuesday, June 27, 2023
9:30 a.m.**

VIRTUAL SPECIAL MEETING MINUTES

Present: Chairperson Agnes Quiñones, Diane Clare-Kearney, Jeffrey Leake, Richard Porth, Tom Swan (joined the meeting at 9:38 a.m.), and Bryan Klimkiewicz (joined the meeting at 9:35 a.m.)

Absent: Erin Benham

Others Present: Ingrid M. Canady, SERC Executive Director, Marjorie Davis, SERC Associate Director, Michelle Weaver, SERC Legal Counsel, Krystal Hewitt, Human Resources Manager, Kirsty Giacco, SERC Program Services Director, and Steve Proffitt, Director for Special Education Programs and Instructional Design

I. Call to Order

Chairperson Quiñones called the meeting to order at 9:32 a.m.

II. Action Item

a. Approval of the 2023-2024 SERC Operational Budget

Ms. Canady provided Board Members with a thorough review of the 2023-2024 SERC Operational Budget.

“Motion to approve the 2023-2023 SERC Operational Budget”

Motion: Mr. Leake

Second: Mr. Swan

Vote on Motion:

In favor: 6 (Clare-Kearney, Klimkiewicz, Leake, Porth, Quiñones, and Swan)

Opposed: 0

Abstained: 0

III. Executive Session
“Motion to enter into Executive Session”

Motion: Mr. Leake
Second: Mr. Porth

Vote on Motion:
In favor: 6 (Clare-Kearney Klimkiewicz, Leake, Porth, Quiñones, and Swan)
Opposed: 0
Abstained: 0

The Board voted unanimously to enter into Executive Session at 9:53 a.m.

Board Members Dr. Clare-Kearney, Mr. Klimkiewicz, Mr. Leake, Mr. Porth, Chairperson Quiñones, and Mr. Swan were present. Ms. Weaver and Ms. Hewitt also joined the Executive Session.

“Motion to exit Executive Session at 10:02 a.m. without any actions taken”

Motion: Mr. Swan
Second: Mr. Porth

Vote on Motion:
In favor: 6 (Clare-Kearney, Klimkiewicz, Leake, Porth, Quiñones, and Swan)
Opposed: 0
Abstained: 0

Action Item

a. Vote regarding Executive Director Contract

“Motion to adopt Resolution Number 0008 – Executive Director Contract Extension”

Motion: Mr. Leake
Second: Mr. Porth

Vote on Motion:
In favor: 6 (Clare-Kearney, Klimkiewicz, Leake, Porth, Quiñones, and Swan)
Opposed: 0
Abstained: 0

Resolution Number: 0008

**Resolution of the State Education Resource Center (SERC) Board of Directors
Executive Director Contract Extension**

WHEREAS, the Board approved and adopted a Resolution dated October 13, 2016 to appoint Ingrid M. Canady SERC’s Executive Director;

WHEREAS, the Board has entered into contract with the Executive Director, which current contract expires on June 30, 2023; and

WHEREAS, the Board requires additional time to present a revised contract for an additional term of years;

NOW, THEREFORE, BE IT RESOLVED by the SERC Board of Directors that the current contract with the Executive Director be extended through September 30, 2023 without any change in terms.

I certify that the foregoing resolution was adopted by the SERC Board of Directors at a properly noticed meeting held on 27 June, 2023 at which a quorum was present.

IV. Adjournment

“Motion to Adjourn”

Motion: Mr. Porth

Second: Mr. Leake

Vote on Motion:

In favor: 6 (Clare-Kearney, Klimkiewicz, Leake, Porth, Quiñones, and Swan)

Opposed: 0

Abstained: 0