

## State Education Resource Center (SERC)

**Tuesday, August 30, 2022**

### **Board of Directors Regular Meeting Attendance and Motion Information**

**Present:** Vice-Chair Agnes Quiñones, Erin Benham, Jeffrey Leake, Richard Porth, Tom Swan, and Bryan Klimkiewicz (joined the meeting at 12:21p.m.)

**Absent:** Amy Wiltsie

**Others Present:** Ingrid M. Canady, Executive Director, Marjorie Davis, Associate Director, Steve Proffitt, Director for Special Education Programs and Instructional Design, Jackie Teulings, CFO, Kristy Giacco, Program Services Director, Krystal Hewitt, Human Resources Manager, and Jennifer LeBrun, SERC Executive Assistant

#### **I. Call to Order**

The meeting was called to order by Vice-Chair Quiñones at 12:05 p.m.

#### **II. Approval of Draft Minutes (Recorded) of the June 14, 2022 Regular Meeting**

**"Motion to approve Draft Minutes of the June 14, 2022 Regular Meeting."**

Motion: Mr. Porth  
Second: Mr. Leake

Vote on Motion: In favor: 5 (Benham, Leake, Porth, Quiñones, Swan)  
Opposed: 0  
Abstained: 0

#### **III. "Motion to enter into Executive Session at 12:08 p.m."**

Motion: Mr. Swan  
Second: Ms. Benham

Vote on Motion: In favor: 5 (Benham, Leake, Porth, Quiñones, Swan)  
Opposed: 0  
Abstained: 0

Present in Executive Session: Vice-Chair Quinones, Ms. Benham, Mr. Leake, Mr. Porth, Mr. Swan, Mr. Klimkiewicz (joined Executive Session at 12:21 p.m.) and Ms. Canady.

**“Motion to exit Executive Session without action taken.”**

Motion: Mr. Leake  
Second: Mr. Porth

Vote on Motion: In favor: 5 (Benham, Klimkiewicz, Leake, Porth, Quiñones, Swan)  
Opposed: 0  
Abstained: 0

**IV. “Motion to enter into Executive Session at 1:33 p.m.”**

Motion: Mr. Swan  
Second: Ms. Benham

Vote on Motion: In favor: 5 (Benham, Leake, Porth, Quiñones, Swan)  
Opposed: 0  
Abstained: 0

Present in Executive Session: Vice-Chair Quinones, Ms. Benham, Mr. Leake, Mr. Porth, Mr. Swan, Mr. Klimkiewicz (joined Executive Session at 12:21 p.m.) and Ms. Weaver.

**“Motion to exit Executive Session at 1:45 p.m.”**

Motion: Mr. Leake  
Second: Mr. Porth

Vote on Motion: In favor: 5 (Benham, Klimkiewicz, Leake, Porth, Quiñones, Swan)  
Opposed: 0  
Abstained: 0

**V. “Motion to accept the Executive Director’s evaluation and continued employment with the compensation package as discussed and agreed during a Board Meeting Executive Session on 8/30/22.”**

Motion: Mr. Swan  
Second: Ms. Benham

Vote on Motion: In favor: 5 (Benham, Leake, Porth, Quiñones, Swan)  
Opposed: 0  
Abstained: 0

**Adjournment**

Meeting adjourned at 1:51 p.m.