



SERC
Finance Committee Meeting Minutes
Via Zoom Video Conference

Thursday, February 18, 2021
10:00 a.m. – 11:00 a.m.

Members Present: Jeff Leak, Richard Porth, Agnes Quinones
Others Present: Glen Hale, SERC CFO, and Jennifer LeBrun, SERC Executive Assistant

The meeting was called to order at 10:00 a.m.

I. December 2020 Financial Statements

Mr. Hale discussed the December 2020 Balance Sheet and the Statement of Revenue and Expenses financial reports in detail.

There was general conversation. The Committee shared no questions or concerns.

II. 2020 Financial Audit Report Review

Mr. Hale reviewed and provided a summary of the 2020 Financial Audit Report. He highlighted the *Opinion* section which stated that SERC's financial statements are presented fairly and in compliance with generally accepted accounting principles for the year ended June 30, 2020, and he reviewed the Statement of Changes in Net Position .

Mr. Hale also reviewed the Federal Single Audit and highlighted the Opinion on Each Major Federal Program section which stated SERC has complied with all applicable requirements of its major federal programs for the year ended June 30, 2020.

Mr. Hale also noted that a State Single Audit was not required of SERC for the year ended June 30, 2020 because the amount of State grant funding received for the fiscal year was below the \$300,000 threshold.

There was general conversation.

Dr. Quinones requested that Mr. Hale provided this summary to the full Board at its Regular Meeting on February 23, 2021.

III. 2019-2020 State Audit Update

The 17-18 State Audit is complete and closed, and the 19-20 audit has begun.

The Committee suggested a proactive review of State Ethics and Whistleblower policies and

procedures since it appears to be an area of focus.

There was general conversation.

IV. Reserve Fund Funding Discussion

There was a detailed conversation around the SERC Reserve Fund. The Committee discussed its funding sources and the procedures for its use. Mr. Hale will create a structured list and procedural document around the fund and share it with the Committee at its April meeting.

V. Next Steps

- Mr. Hale will discuss the State Audit review of policy and procedures at the SERC Supervisors meeting.

- Mr. Hale will present the Reserve Fund procedural document to the full Board of Directors once approved by the Finance Committee.

Meeting Adjourned at 10:45 a.m.