



**SERC Board of Directors  
Virtual Regular Meeting  
Attendance and Action/Motion Information**

**May 26, 2020  
12:00 p.m. – 2:00 p.m.**

**Present:** Elizabeth Brown, George A. Coleman, Jeffrey Leake, Richard Porth (joined the meeting at 12:15 p.m.), Agnes Quinones, Brittney Yancy, and Tom Swan

**Absent:** Charlene Russell-Tucker

**Others Present:** Ingrid M. Canady, Executive Director, Stephen Proffitt, Director for Special Education Programs & Instructional Design, Kristy Giacco, Program Services Manager, Michelle Weaver, Consultant/Legal Counsel/ Legislative Liaison, Glen Hale, Chief Financial Officer, Krystal Hewitt, Human Resources Manager, Sarah Jones, Consultant, and Jennifer LeBrun, SERC Executive Assistant

**I. Call to Order**

The meeting was called to order by George A. Coleman at 12:09 p.m.

**II. Public Comment\***

No Public Comment

**III. Approval of the Audio Minutes of the March 31, 2020, Regular Meeting**

**"Motion to approve audio minutes of the March 31, 2020, Regular Meeting."**

Motion: Dr. Quinones

Second: Ms. Brown

Vote on Motion:

In favor: 6 (Brown, Coleman, Leake, Quinones, Yancy, and Swan)

Opposed: 0

Abstained: 0

**IV. Executive Session**

a. Personnel Matter

**"Motion to enter into Executive Session."**

Motion: Ms. Brown

Second: Dr. Quinones

Vote on Motion:

In favor: 6 (Brown, Coleman, Leake, Quinones, Yancy, and Swan)

Opposed: 0

Abstained: 0

The Board voted unanimously to enter into Executive Session at 12:15 p.m.

Present were Board Members Ms. Brown, Mr. Coleman, Mr. Leake, Dr. Quinones, Mr. Swan, and Ms. Weaver, SERC, was also present for all of Executive Session.

**"Motion to exit Executive Session at 12:41 p.m. with no motions or actions taken."**

Motion: Ms. Brown  
Second: Dr. Quinones

Vote on Motion:

In favor: 6 (Brown, Coleman, Leake, Quinones, Yancy, and Swan)

Opposed: 0

Abstained: 0

V. **Action Item**

a. Executive Director Contract Renewal Offer

**"Motion to approve and accept the SERC Executive Director Three-Year Contract as discussed in Executive Session."**

Motion: Mr. Leake  
Second: Dr. Quinones

Vote on Motion:

In favor: 6 (Brown, Coleman, Leake, Quinones, Yancy, and Swan)

Opposed: 0

Abstained: 0

V. **Adjournment**

**"Motion to adjourn at 1:30 p.m."**

Motion: Dr. Quinones  
Second: Mr. Leake

Vote on Motion:

In favor: 7 (Brown, Coleman, Leake, Porth, Quinones, Russell-Tucker, Yancy)

Opposed: 0

Abstained: 0