



**SERC Board of Directors
Virtual Regular Meeting
Attendance and Action/Motion Information**

**August 25, 2020
12:00 p.m. – 2:00 p.m.**

Present: Erin Benham, Elizabeth Brown, George A. Coleman, Richard Porth (left the meeting at 2:00 p.m.), Agnes Quinones, Charlene Russell-Tucker (left the meeting at 2:00 p.m.), and Tom Swan

Absent: Jeffrey Leake and Brittney Yancy

Others Present: Ingrid M. Canady, Executive Director, Stephen Proffitt, Director for Special Education Programs & Instructional Design, Kristy Giacco, Program Services Manager, Michelle Weaver, Consultant/Legal Counsel/ Legislative Liaison, Glen Hale, Chief Financial Officer, Krystal Hewitt, Human Resources Manager, Sarah Jones, Consultant, Michelle LeBun-Griffin, Consultants, Van Kolton, Facilities Manager, and Jennifer LeBrun, SERC Executive Assistant

I. Call to Order

The meeting was called to order by George A. Coleman, Chairperson, at 12:02 p.m.

II. Public Comment*

No Public Comment

III. Approval of the Draft Minutes of the June 25, 2020, Special Meeting

"Motion to approve draft minutes of the June 25, 2020, Special Meeting."

Motion: Ms. Brown
Second: Dr. Quinones

Vote on Motion:

In favor: 6 (Benham, Brown, Coleman, Porth, Quinones, and Swan)
Opposed: 0
Abstained: 1 (Charlene Russell-Tucker)

IV. Executive Session

a. Personnel Matter - Personnel Matter Related to Executive Director

"Motion to enter into Executive Session."

Motion: Ms. Brown
Second: Dr. Quinones

Vote on Motion:

In favor: 7 (Benham, Brown, Coleman, Porth, Quinones, Russell-Tucker, and Swan)
Opposed: 0
Abstained: 0

The Board voted unanimously to enter into Executive Session at 12:15 p.m.

Present were Board Members Ms. Benham, Ms. Brown, Mr. Coleman, Mr. Porth, Dr. Quinones, Ms. Russell-Tucker, Mr. Swan, and Ms. Weaver, SERC, was also present for all of Executive Session.

"Motion to exit Executive Session at 12:57 p.m. with no motions or actions taken."

Motion: Dr. Quinones
Second: Ms. Brown

Vote on Motion:
In favor: 7 (Benham, Brown, Coleman, Porth, Quinones, Russell-Tucker, and Swan)
Opposed: 0
Abstained: 0

V. **Action Items**

a. Executive Director Graduate Credits Reimbursement

"Motion to authorize Ingrid M. Canady, Executive Director, to participate in a doctoral program, up to nine credits per semester for six semesters, the reimbursement cost is not to exceed UCONN's class per graduate credit."

Motion: Ms. Brown
Second: Dr. Quinones

Vote on Motion:
In favor: 6 (Brown, Coleman, Porth, Quinones, Russell-Tucker, and Swan)
Opposed: 0
Abstained: 1 (Benham)

VI. b. Write off of Pending Accounts Receivables

"Motion for approval from the Board to write off uncollectables."

Motion: Mr. Porth
Second: Mr. Coleman

Vote on Motion:
In favor: 7 (Benham, Brown, Coleman, Porth, Quinones, Russell-Tucker, and Swan)
Opposed: 0
Abstained: 0

V. **Adjournment**

"Motion to adjourn at 1:46 p.m."