



**SERC Board of Directors
Regular Meeting Minutes**

**Wallingford Board of Education – Central Office
Wallingford, CT 06492**

**Monday, January 28, 2018
1:00 p.m. – 3:30 p.m.**

- Present:** Elizabeth Brown, George A. Coleman, Samaia Hernandez Mounds, Jeff Leake, Salvatore Menzo, Agnes Quinones and Tom Swan (joined meeting at 1:42 p.m.)
- Absent:** Charlene Russell-Tucker and Richard Porth
- Others Present:** Ingrid M. Canady, Executive Director, Stephen Proffitt, Director for Special Education Programs & Instructional Design, Kristy Giacco, Program Services Manager, Michelle Weaver, Consultant/Legal Counsel/ Legislative Liaison, Glen Hale, Chief Financial Officer, and Jennifer LeBrun, SERC Executive Assistant

- I. **Call to Order**
The meeting was called to order by George A. Coleman at 1:05 p.m.
- II. **Public Comment***
No Public Comment
- III. **Approval of the Draft Minutes of the December 17, 2018 Regular Board Meeting**
“Motion to approve minutes from the December 17, 2018 Regular Board Meeting”

Motion: Ms. Brown
Second: Dr. Menzo

Vote on Motion:
In favor: 6 (Brown, Coleman, Hernandez Mounds, Leake, Menzo, Quinones)
Opposed: 0
Abstained: 0

IV. Introduction of new Board Member/Oath of Office

Mr. Coleman welcomed Ms. Samaia Hernandez Mounds to the SERC Board of Directors. Ms. Hernandez Mounds was appointed by former Governor Dannel Malloy. Ms. Hernandez Mounds introduced herself and provided her professional and personal background.

Mr. Coleman and Ms. Canady will meet with Ms. Hernandez Mounds to provide a detailed orientation of SERC and Board responsibilities.

Ms. Hernandez Mound was sworn in by SERC's General Counsel Michelle Weaver.

V. Agency Updates from Ingrid M. Canady, Executive Director

a. Fiscal Report, *Glen Hale*

Mr. Hale shared that the Finance Committee met on January 24, 2019. Detailed fiscal reports were provided to Committee Members at this meeting.

Mr. Hale shared the recent fiscal reports with Board Members and reviewed the statement of revenues and expenses and balance sheet in detail. Mr. Hale indicated that there are no issues or concerns at this time.

There was general conversation.

b. LEA Contracts/Other contracts, *Stephen Proffitt*

Mr. Proffitt provided information about SERC's fully executed LEA/Other contracts through January 2019. The contracts are specific to Curriculum & Instruction, Positive Behavioral Interventions and Supports (PBIS), Racial Equity, Special Education and Scientific Research-Based Interventions (SRBI) programs. This information will be updated and shared with the Board at their regular monthly meetings.

SERC Consultants met on January 28, 2019 with Bureau of Special Education Staff to plan upcoming programming.

c. Update on Waterbury Location – Meetings with DAS

SERC is still currently engaged in conversations regarding the move to the Waterbury location. The Office of Policy Management (OPM) and Department of Administrative Services (DAS) must be involved on all decisions. The Commissioner of DAS is required to sign the lease and SERC will be the user agency. DAS and Naugatuck Valley Development Corporation (NVDC) have begun discussions. All incentives that were previously offered by NVDC are no longer options.

There was general conversation.

Dr. Menzo left the meeting at 1:34 p.m. and returned 2:10 p.m.

Mr. Leake left meeting at 1:36 p.m. and returned 1:46 p.m.

d. Update on SERC Staff – HR Manager

SERC currently has an opening for a full-time Human Resources Manager. Interviews will take place next week. A large amount of applications have been submitted. It is anticipated that the position will be filled by late February/early March.

e. Update on Meetings/Discussions with State Representatives (Abrams, Barry, Candelaria, Cook, Currey, Doucette, Luxenberg, Rojas, Santiago)

Ms. Canady shared that she has been meeting with CT Legislators. All meetings have been very positive. SERC has a large level of advocacy and support.

Proposed Bills # 6218 and 6210 have been submitted by Rep. Candelaria and Rep. Cook. The statement of purpose: To make the State Education Resource Center a line item of the Department of Education's budget.

Ms. Canady will be attending the Black and Puerto Rican Caucus public meeting to provide testimony regarding SERC's current challenges.

Ms. LeBrun will provide a list of the Education Committee Members and the districts they serve to the members of the board.

Mr. Coleman requested a list of talking points be provided to Board Members to aide with conversations with CT Legislators.

Ms. Canady shared information on the Statewide Family Engagement Center (SFEC) Grant.

There was general conversation.

f. SERC's Task Forces and Committees

Ms. Canady shared information on the current Committees and Task Forces that that are occurring at SERC. SERC Staff have volunteered to assist and support Ms. Canady in management level decisions through these groups.

Committee/Task Force Leads will be asked to present to the Board at future meetings.

g. Upcoming Meeting – Review Salary Schedule

Ms. Canady will work with Mr. Hale to prepare a salary range schedule that will be presented at the next Regular Meeting. This schedule, if approved, will be used when determining the 2019-2020 agency budget. This schedule will be an action item at the next meeting.

There was general conversation.

VI. **Updates from George A. Coleman, Chair**

a. SERC's Legislation Changes

Proposed legislative language changes were presented to Board Members.

There was general conversation.

i. Board Member Appointments

Mr. Coleman was appointed to Chair of the Board of Directors, and Ms. Samaia Hernandez Mounds as a new board member.

There was general conversation.

VII. **Items for Discussion**

No items for discussions.

VIII. **Committee Reports**

a. Program Committee

The Committee met on Friday, January 25, 2019 to review and discuss the IDEA funded activities.

There was general conversation.

b. Finance Committee

Finance Committee met on January 24, 2019.

Ms. Canady shared that Gary Pescosolido will be leaving the CSDE. Ms. Canady will meeting with Mr. Pescosolido to discuss working with the new Chief of Fiscal/Administrative Services. It was suggested that Ms. Canady request an extension on the SERC MOA which expires June 2019.

There was general conversation.

c. Foundation

Mr. Leake shared that the SERC Foundation has filed new documents and spoke with attorneys to ensure that all work is being done correctly and on track. A Foundation Board of Directors meeting will be scheduled soon.

There was general conversation.

IX. **Executive Session**

No Executive Session.

X. **Adjournment**

Meeting was adjourned at 3:05p.m.