



**State Education Resource Center (SERC)**

**SERC  
100 Roscommon Drive, Suite 110  
Middletown, CT  
Tuesday, March 6, 2018  
12:30 P.M. to 1:30 P.M.**

**SERC Board of Directors  
Special Meeting Minutes**

**Present:** Elizabeth Brown, George A. Coleman, Jeff Leake, Richard Porth, Agnes Quinones, Charlene Russell-Tucker (joined the meeting at 12:45 p.m.) and Tom Swan.

**Absent:** Salvatore Menzo and Jennifer Tooker

**Others Present:** Ingrid M. Canady, Executive Director, Alice Henley, Director of Program Development, Carol Sullivan, Director of Library Programs and Services, Wendy Simmons, Director of Development, Community Affairs & Equity, Sonja Pasquantonio, Human Resources Coordinator, Kristy Giacco, Program Services Manager, Matt Dugan, Director of Program Services, Kristy Giacco, Program Services Manager, Natalie Wagner, Counsel, Shipman & Goodwin, Jennifer LeBrun, SERC Executive Assistant, Janet Zarchen, SERC Consultant, and Michelle LeBrun-Griffin, SERC Consultant.

**I. Call to Order at 12:38 p.m.**

The meeting was called to order by George A. Coleman, Interim Chair, at 12:38 p.m.

**II. Mr. Coleman proposed a motion to go out of order on the agenda.**

**“Motion to approve reorder of agenda items”**

Motion: Dr. Quinones

Second: Mr. Swan

Vote on Motion:

In favor: 6 (Brown, Coleman, Leake, Porth, Quinones and Swan)

Opposed: 0

Abstained: 0

III. **Executive Session**

**“Motion to enter into Executive Session to Discuss Agency Legal Matters**

Motion: Mr. Leake

Second: Mr. Porth

Vote on Motion:

In favor: 6 (Brown, Coleman, Leake, Porth, Quinones, and Swan)

Opposed: 0

Abstained: 0

The Board voted unanimously to enter into Executive Session at 12:40 p.m. and adjourned Executive Session at 2:22 p.m. with no motions or actions taken.

Present were Board Members Ms. Brown, Mr. Coleman, Mr. Leake, Mr. Porth, Dr. Quinones, Ms. Russell-Tucker (joined Executive Sessions at 12:45 p.m.) and Mr. Swan. Ms. Canady and Attorney Natalie Wagner were also present for all of the Executive Session.

IV. **Action Item**

Approval of Resolution Authorizing Executive Director to take necessary steps regarding the future operation of SERC.

**“Motion to approve a substitute motion regarding the future operation of SERC”**

Motion: Mr. Leake

Second: Dr. Quinones

Vote on Motion:

In favor: 6 (Brown, Coleman, Leake, Porth, Quinones, and Swan)

Opposed: 0

Abstained: 1 (Russell-Tucker)

Ms. Brown read substitute motion language for the record.

**SERC will inform the State Board of Education that the current financial status of SERC is such that its operation is not sustainable for fiscal year 2018-2019. SERC will solicit, prepare, and present a financial analysis of existing resources and outline the adequate funding needed to continue SERC’s vision and mission. SERC will initiate negotiations with CSDE to develop an agreement including sufficient funding for SERC infrastructure/operations to ensure the future of SERC. This motion will also authorize Ingrid M. Canady to do what is needed for SERC to continue to meet its fiscal and programmatic obligations on the Board’s behalf.**

Ms. Swan suggested that a written testimony signed by the Board of Directors be read on their behalf at the Education Committee Hearing scheduled on Thursday, March 8, 2018.

**“Motion to create testimony on SERC Board of Directors behalf to be read at the Education Committee Hearing”**

Motion: Dr. Quinones

Second: Mr. Swan

Vote on Motion:

In favor: 6 (Brown, Coleman, Leake, Porth, Quinones, and Swan)

Opposed: 0

Abstained: 1 (Russell-Tucker)

V. **Adjournment**

Meeting was adjourned at 2:45 p.m.