

State Education Resource Center (SERC)

**SERC
Conference Room 3
100 Roscommon Drive, Suite 110
Middletown, CT
Wednesday, January 31, 2018
1:00 P.M. to 3:00 P.M.**

**SERC Board of Directors
Special Meeting Minutes**

Present: Elizabeth Brown, George A. Coleman, Jeffrey Leake, Richard Porth, and Tom Swan (joined the meeting by telephone at 1:09 p.m.)

Absent: Salvatore Menzo, Agnes Quinones, Charlene Russell-Tucker, and Jennifer Tooker

Others Present: Ingrid M. Canady, Executive Director and Jennifer LeBrun, SERC Executive Assistant.

I. Call to Order at 1:08 p.m.

The meeting was called to order by George A. Coleman, Interim Chair, at 1:08 p.m.

II. Item for Discussion

Mr. Coleman provided a summary of the meeting that was recently held with Kathy Demsey, Chief Financial Officer, CSDE. The current financial status of SERC was discussed in detail. Ms. Demsey indicated that she will have further conversation with the Bureau of Special Education to discuss any activities between SERC and CSDE that have yet to be authorized.

Board members engaged in discussion around the two current options regarding SERC's contingency plan/timeline. Board Members assessed each option in detail and will provide information to the full Board during their regular scheduled meeting on February 26, 2018.

Conversation ensued.

III. Executive Session

“Motion to enter into Executive Session”

Motion: Ms. Brown

Second: Mr. Leake

Vote on Motion:

In favor: 5 (Brown, Coleman, Leake, Porth, and Swan)

Opposed: 0

Abstained: 0

The Board voted unanimously to enter into Executive Session at 2:20 p.m.

Present were Board Members Ms. Brown, Mr. Coleman, Mr. Leake, Mr. Porth and Mr. Swan.

“Motion to exit Executive Session at 2:30 p.m.”

Motion: Ms. Bown

Second: Mr. Leake

Vote on Motion:

In favor: 5 (Brown, Coleman, Leake, Porth, and Swan)

Opposed: 0

Abstained: 0

IV. Adjournment

Meeting was adjourned at 2:35 p.m.