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| **GRANT APPLICANT** | | |
| Contact Person: | | Organization: |
| Address: | | City/State/Zip Code: |
| Phone Number: | | Email Address: |
| Original Signature: | | Signatory Name: |
| Tax ID Number: | | |
|  |  | |
| **FIDUCIARY (If applicable)**  **\* Please note: A fiduciary is an external entity who is acting on your behalf in legal and/or financial matters. The fiduciary is not an organization's internal finance director or accounting representative.** | | |
| Contact Person: | | Organization: |
| Address: | | City/State/Zip Code: |
| Phone Number: | | Email Address: |
| Original Signature: | | Signatory Name: |
| Tax ID Number: | | |

\*Tax ID Number should be provided for the entity that will be fiscally responsible for the grant. If the organization has a fiduciary, the fiduciary's Tax ID Number is required.

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| **Below, please select the curriculum model(s) being proposed (maximum of two-one cycle each) with an “X”. Applicants will only be awarded funding for both curriculum models as funding is available. Please note: A Memorandum of Understanding (MOU) is required for the following curriculum models: PLTI, PSEE and PEP and must be included as part of the proposal package.** | | | | | | | |
|  | PLTI (MOU Required) |  | PLTI/CLTI (MOU Required) |  | PSEE (MOU Required) |  | PEP (MOU Required) |
|  | PEP (Spanish)  (MOU Required) |  | ASPIRA/APEX |  | Voices for Families |  | Other: |

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| --- | --- |
| **Total Amount of Funding Requested** (up to $36,492.00): |  |
| **Total Amount of In-Kind Support** (minimum 25%): |  |

**PLEASE COMPLETE EACH FIELD USING CLEAR AND CONSISE RESPONSES.**

**Please state the organization's mission: (Please limit response to 500 characters, including spaces.)**

**Please provide a description of your organization and how the proposed parent leadership training aligns with your organization’s mission (Please limit response to 500 characters, including spaces.)**

**1. CURRICULUM MODEL 1 (20 Points) Section A: Name of Training Program**

**\*\* PLEASE NOTE\*\*: If applying for two curriculum models, please use curriculum model 1, as your “first choice” if funding is only available for one model.**

*Please select* ***ONLY ONE*** *curriculum model below with an “X” and complete sections B through E, then proceed to questions2-4. If an additional curriculum model is being proposed, please also complete section 1.1 CURRICULUM MODEL 2.*

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|  | PLTI |  | PLTI/CLTI |  | PSEE |  | PEP |
|  | PEP (Spanish) |  | ASPIRA/APEX |  | Voices for Families |  | Other: |

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| --- | --- |
| Number of Cycles (applicable for PEP only): | Towns Served: |

**Section B: Target Population** **(Please limit response to 2700 characters, including spaces.)**

Provide a thorough description of the target population for whom the training will be offered, including demographic information (e.g., age, race, gender, income, etc.) and provide evidence this population is likely to participate.

**Section C: Planning (Please limit response to 2700 characters, including spaces.)**

1. Describe how parents were engaged in the decision-making and planning process for this project. Please provide list of planning group members: name, title/role (include the # of alumni that are part of this group).

2. Provide a rationale for the choice of the particular training curriculum model and how it fits with the target population (please be as specific as possible).

**Section D: Strategies for Recruitment and Retention (Please limit response to 3500 characters, including spaces.)**

1. Describe multiple strategies for recruitment and why these strategies are likely to be successful. If you had a previous grant that failed to meet the recruitment goal, describe how your recruitment efforts will change to meet it in this grant cycle.

2. Describe retention strategies and on-going supports you will provide for parents who sign up to participate in the trainings.

**Section E: Achievable Timeline that Corresponds to Key Activities (Please limit response to 3500 characters, including spaces.)**

Provide an achievable timeline that corresponds to the key activities (including recruitment, training, graduation and alumni support) with meaningful benchmarks of success (please be specific with anticipated start and end timeline).

**2. Organizational Capacity to Implement Project (10 Points)**

**(Please limit response to 3500 characters, including spaces.)**

A. Describe the staffing and leadership that will oversee the project.

B. Describe the operational and fiscal management for the project.

C. Describe your organizations track record for implementing trainings such as the one(s) proposed. Your response should include information about your history with the target population; your experience delivering similar trainings/activities and your non-personnel organization resources such as facilities, equipment, materials, etc. that contribute to your success.

**3. Ability to Leverage Financial, Human and Technical Resources Leading to Greater Impact (10 Points) (Please limit response to 3500 characters, including spaces.)**

A. Provide a list of collaborative partners that share ownership and decision making, and the contributions of each to this project (including in-kind contributions).

B. Describe how this model supports those collaborative partnerships.

C. Describe how the parent leadership training is integrated with the following programs, as appropriate: Discovery Communities, School Governance Councils, Family engagement committees and/or other advocacy trainings.

**4. Impact, Outcomes and Sustainability (10 Points) Five required indicators and a different or proposer designed indicator may be selected for each curriculum model. (Please limit response to 4000 characters).** The Collaborative Management Team is interested in collecting core performance measures from all grantees to assess the collective impact of the grant in the state of Connecticut.

**A. Please complete the table below for the required indicators #1-4, then select one additional performance indicator from the list below (a or b) or elect to design one appropriate performance indicator (c) aligned with the model(s) proposed.**

a. Type and number of civic projects completed;

b. Type and quantity of the long-term civic impact of parent leadership training in the community; or

c. Proposer-designed indicator.

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| PERFORMANCE INDICATOR | Anticipated Level of Success-Curriculum #1 |
| 1. Number, ethnicity and income level of parents enrolled. |  |
| 2. Number and percent of parents meeting program completion requirements. |  |
| 3. Type and number of civic skills acquired. |  |
| 4. Type and number of follow-up activities the organization plans to use to sustain family engagement after completion of the program |  |
| 5. |  |

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| PERFORMANCE INDICATOR | Anticipated Level of Success-Curriculum #2 (if applicable) |
| 1. Number, ethnicity and income level of parents enrolled. |  |
| 2. Number and percent of parents meeting program completion requirements. |  |
| 3. Type and number of civic skills acquired. |  |
| 4. Type and number of follow-up activities the organization plans to use to sustain family engagement after completion of the program |  |
| 5. |  |

**B. Describe how this training program will build upon and enhance existing parent leadership efforts already in the community(ies).**

**C. Describe the plan to sustain parent leadership development efforts as well as the civic involvement of program graduates in your community, including anticipated challenges and strategies to overcome those challenges.**

**1. 1 CURRICULUM MODEL 2 (20 Points)**

**Section A: Name of Training Program**

Please select **ONLY ONE** curriculum model below and complete sections B through E. **PLEASE NOTE: The second curriculum model proposed will be considered your organization/agency’s “2nd choice” and will only be awarded as funding is available.**

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|  | PLTI |  | PLTI/CLTI |  | PSEE |  | PEP |
|  | PEP (Spanish) |  | ASPIRA/APEX |  | Voices for Families |  | Other: |

**Section B: Target Population** **(Please limit response to 2700 characters, including spaces.)**

Provide a thorough description of the target population for whom the training will be offered, including demographic information (e.g., age, race, gender, income, etc.) and provide evidence this population is likely to participate.

**Section C: Planning (Please limit response to 2700 characters, including spaces.)**

1. Describe how parents were engaged in the decision-making and planning process for this project. Please provide list of planning group members: name, title/role (include the # of alumni that are part of this group).

2. Provide a rationale for the choice of the particular training curriculum model and how it fits with the target population.

**Section D: Strategies for Recruitment and Retention (Please limit response to 3500 characters, including spaces.)**

1. Describe multiple strategies for recruitment and why these strategies are likely to be successful. If you had a previous grant that failed to meet the recruitment goal, describe how will your recruitment efforts change to meet it in this grant cycle.

2. Describe retention strategies and supports for participants.

**Section E: Achievable Timeline that Corresponds to Key Activities (Please limit response to 3500 characters, including spaces.)**

Provide an achievable timeline that corresponds to the key activities (including recruitment, training, graduation and alumni support) with meaningful benchmarks of success.